



TOWNSHIP OF HANOVER

2023 BUDGET

HANOVER TOWNSHIP BUDGET 2023

2022 Carry Over Funds to Balance	\$146,800.00
2022 Carry Over Invoices	\$60,000.00

R E V E N U E (General Fund)

TAXES #1		2023
0130110	Current Real Estate Tax	\$3,304,000.00
0130140	Delinquent Real Estate Tax	\$135,000.00
0131002	Delinquent Per Capita Tax	\$500.00
0131010	Realty Transfer Tax	\$150,000.00
0131020	Earned Income Tax	\$1,150,000.00
0131030	Mercantile-Business Priv Tax	\$950,000.00
0131040	Local Service Tax	\$455,000.00
0131070	Mechanical Device Tax	\$6,500.00
	TOTAL TAXES	\$6,151,000.00
ADMINISTRATIVE PERMITS/FEES #2		2023
0132126	Gas and Water	\$1,000.00
0132132	Junkyard Licenses	\$200.00
0132134	Billboards	\$1,500.00
0132135	Car Lot	\$800.00
0132138	Vendor Permits	\$350.00
0132180	Cable Franchise Fee	\$106,000.00
0132280	Pave Cuts	\$5,000.00
0138715	BC/BS Employee Co-Payments	\$35,200.00
0138717	NP Round-About Maintenance Fee	\$10,000.00
	TOTAL ADMINISTRATIVE PERMITS/FEES	\$160,050.00
POLICE SERVICES #3		2023
0133110	Miscellaneous Police Revenue (fingerprints, DUI testing, vehicle sale, SRO, etc.)	\$54,000.00
0133111	District Justice (Magistrate Fines)	\$41,000.00
0133112	State Police	\$5,000.00
0133113	Luzerne County Probation	\$8,000.00

0133114	Parking Fines	\$1,000.00
0133115	Charges for Accident Reports	\$7,000.00
0133116	Miscellaneous Donations (K-9, Golf Tournament, Outside Donations)	\$5,000.00
0133117	Reimbursable OT (AG BuckleUP, DUI, Task Force)	\$30,000.00
0135555	Warrior Run Police Services	\$42,000.00
	TOTAL POLICE SERVICES REVENUE	\$193,000.00
	INTEREST INCOME #4	2023
0134100	Interest Income	\$15,000.00
0134105	Insurance Claim Income Damage Vehicles/Poles, etc.	\$6,000.00
	TOTAL INTEREST INCOME	\$21,000.00
	RENTS AND ROYALTIES #5	2023
0134220	Rental of Buildings	\$75,000.00
0134246	Royalties	\$40,000.00
0134247	Towing Services	\$45,214.00
0138008	Fire District Monthly Loan Payment	\$28,221.00
	TOTAL RENTS AND ROYALTIES	\$188,435.00
	STATE SHARED #6	2023
0135501	Public Utility Realty Tax	\$6,000.00
0135508	Liquor License Fee	\$6,000.00
0135509	D.E.P. 904 Recycling Grant	\$45,000.00
0135515	Firemen's Relief Fee	\$50,000.00
0135518	State Pension Aid	\$305,647.00
0135519	P.I.L.O.T. & WVSA Donation	\$19,000.00
0135520	Community Benefit Fund	\$60,000.00
	TOTAL STATE REVENUE	\$491,647.00
	TAX ANTICIPATION- ESCROW CONSORTIUM #7	2023
0138005	Tax Anticipation Note	\$900,000.00
	TOTAL TAX ANTICIPATION- ESCROW CONSORTIUM	\$900,000.00
	GENERAL GOVERNMENT #8	2023

0136130	Subdivision Fee/Land Development	\$3,000.00
0136154	Sale of Ordinance	\$100.00
0136155	Fire Service to Sugar Notch	\$3,600.00
	Ashley Borough Administration	\$35,000.00
0138001	Cobra	\$1,000.00
0138004	Auction Proceeds/Vehicle Sales	\$3,000.00
	TOTAL GENERAL GOVERNMENT	\$45,700.00
	CODE ENFORCEMENT #9	2023
0132120	Health Licenses	\$6,000.00
0132162	Contractor Licenses	\$31,000.00
0136135	Zoning Permits	\$4,000.00
0136239	Plan Review Fees (municipality)	\$6,000.00
0136240	Plan Review Fees (special projects)	\$40,000.00
0136241	Building Permits	\$100,000.00
0136242	Electric Permits	\$13,000.00
0136243	Plumbing Permits	\$6,000.00
0136244	Septic Tank Permits	\$100.00
0136245	Use and Occupancy	\$11,000.00
0136246	Sign Permits	\$600.00
0136247	Contractor Test Fees	\$3,000.00
0136248	Special Project Fees	\$125,000.00
0136251	Heating Permits	\$8,000.00
0136258	UCC Surcharge	\$2,000.00
	TOTAL CODE ENFORCEMENT	\$355,700.00
	SEWAGE SANITATION #10	2023
0130144	Sewer Compliance Officer	\$110,757.00
0130145	Sewer Operating Expense Reimbursement (Admn, labor, overtime)	\$150,550.00
0136411	Sewage Tap Fee	\$200.00
0136413	Sugar Notch Fee	\$600.00

0136414	Warrior Run Fee	\$3,030.00
	TOTAL SEWAGE SANITATION	\$265,137.00
	MISCELLANEOUS #11	2023
0138000	Miscellaneous Revenue	\$25,000.00
	TOTAL MISCELLANEOUS	\$25,000.00

2023
\$9,003,469.00

EXPENSE (General Fund)		
	GENERAL GOVERNMENT ADMINISTRATION #1	2023
1400113	Commissioners	\$22,750.00
1400124	Township Manager	\$92,906.00
1400141	Township Secretary	\$16,129.00
1400142	Clerk Secretaries, Bookkeepers	\$150,551.00
1400143	Budget Department	\$39,877.00
1400144	Sanitary Sewer Compliance Officer	\$71,641.00
1400220	General Office Supplies/Expenses	\$11,000.00
1400221	Computers/IT	\$2,000.00
1400222	Dues (PSATC, L3P)	\$2,575.00
1400340	Advertising, Printing, Web Page	\$15,400.00
1400374	Office Repairs	\$100.00
1400700	Copy Machine, Document Scan & Postage	\$8,000.00
1402331	Auditor	\$32,000.00
1403113	Compensation Real Estate Tax Collector	\$11,000.00
1403114	Treasurer	\$9,700.00
1404130	Solicitor	\$13,875.00
1404316	Payroll Services	\$20,000.00
1408130	Engineer - General Engineering	\$20,000.00
1408131	Legal (Twp. Solicitor)	\$60,000.00
1408132	Legal Civil Service Commission	\$1,000.00

1408133	Legal - Special Counsel, Labor/Litigation	\$15,000.00
1408134	Health Care, Vision, Dental, Life Insurance	\$357,000.00
1408135	Longevity (Clerical)	\$6,096.00
	Service Bonus (Admin)	\$750.00
	Ashley Management Agreement	\$31,500.00
	TOTAL GENERAL ADMINISTRATION	\$979,350.00
	COMMUNICATION SERVICES #2	2023
1400321	Telephone Equipment Service	\$7,000.00
1400322	Radio Equipment	\$1,000.00
	TOTAL COMMUNICATION SERVICES	\$8,000.00
	TAX COLLECTION #3	2023
1403112	Court Ordered Tax Refund	\$5,000.00
1403115	Municipal Tax Refund	\$1,000.00
1403210	Materials/Equipment	\$1,000.00
1403240	Print Tax Bill	\$7,211.00
1403353	Tax Collectors Bond	\$500.00
	TOTAL TAX COLLECTION FEE	\$14,711.00
	MUNICIPAL BUILDING #4	2023
1400371	Maintenance of Grounds	\$3,000.00
1409100	Cleaning Services	\$12,000.00
1409220	Supplies	\$5,000.00
1409360	Fuel, Light, Water (Municipal Bldg. Garage)	\$42,500.00
1409450	Maintenance Contracts	\$12,500.00
	TOTAL MUNICIPAL BUILDING	\$75,000.00
	POLICE PROTECTION #5	2023
1410120	Police Officers - (2 Detectives, 3 Sgts., 11 Officers)	\$942,100.00

1410121	Part-Time Police Clerk	\$24,081.00
1410134	Health Care, Vision, Dental, Life Insurance	\$476,500.00
1410135	Disability Insurance	\$2,800.00
1410154	Court Wages	\$40,000.00
1410158	Sickleave Buy Back	\$17,000.00
1410164	Overtime, Paid for Position	\$100,000.00
1410165	LC DUI, BuckleUP, Taskforce Reimbursable OT	\$30,000.00
1410170	Police Chief & Assistant Police Chief	\$180,380.00
1410172	Longevity	\$67,690.00
1410182	Paid Holiday	\$57,970.00
1410187	Supplies	\$16,000.00
1410220	Gas/Oil	\$22,000.00
1410231	Clothing Uniform	\$12,000.00
1410238	Bullet Proof Vest	\$8,800.00
1410239	Copier, Police Records Management System	\$16,000.00
1410243	K-9 Expense	\$4,500.00
1410300	Actuary	\$200.00
1410317	Arbitration	\$1,000.00
1410325	Radio Cost	\$1,000.00
1410350	Police Liability Insurance	\$15,000.00
1410375	Vehicle Tires	\$8,000.00
1410376	Vehicle Maintenance	\$8,000.00

1410420	Training Classes, Travel, and Seminars	\$6,500.00
1410422	Hospital Fee Investigative Test	\$2,000.00
1410880	Supplies - Donation Proceeds	\$5,000.00
	TOTAL POLICE PROTECTION	\$2,064,521.00
	FIRE PROTECTION #6	2023
1411122	Fire Chief Salary	\$63,450.00
1411123	Deputy Fire Chief	\$3,951.00
1411124	Fire Captain (2)	\$1,051.00
1411125	1st Assistant Fire Chief	\$1,805.00
1411126	2nd Assistant Fire Chief	\$1,805.00
1411127	Health Care, Vision, Dental, Life Insurance	\$148,000.00
1411128	Longevity	\$8,390.00
1411129	Service Bonus (Fire)	\$750.00
1411140	Salary Fire Truck Drivers	\$236,810.00
1411141	Overtime	\$10,000.00
1411143	Fire Training	\$1,000.00
1411144	Part Time Drivers	\$40,000.00
1411201	Uniform Allowances	\$2,500.00
1411260	Supplies	\$1,800.00
1411338	Gas and Oil	\$15,000.00
1411363	Hydrant Rent	\$65,000.00
1411374	Vehicle Maint. Repair	\$30,000.00
1411376	Firehouse Maintenance Contracts	\$6,500.00

1411500	Yearly Commitment - Vol.FireDistrict	\$15,000.00
1411501	Fireman Relief Payment (pass through)	\$50,000.00
1411502	Newtown Lease	\$6,000.00
1411600	Telephone and Computer Access	\$2,000.00
1411601	Utilities	\$27,500.00
1411703	Fire HQ Monthly Loan Payment (4of39)	\$98,784.00
	TOTAL FIRE PROTECTION	\$837,096.00
	CODE ENFORCEMENT #7	2023
1413122	Building/Code Enforcement	\$52,731.00
1413123	Building and Maintenance	\$42,600.00
1413124	Health Officer	\$18,406.00
1413125	Fuel	\$1,000.00
1413141	Electrical Inspector	\$21,878.00
1413142	Zoning Officer	\$12,000.00
1413143	Health Care, Vision, Dental, Life Insurance	\$76,000.00
1413144	Code Clerk	\$44,995.00
1413195	Plan Review Fees (municipality)	\$3,000.00
1413196	Plan Review Fees (special projects)	\$20,000.00
1413200	General Expense & Supplies	\$4,000.00
1413210	Dept. of Community Economic Development (DCED)	\$2,500.00
1413300	Contractor Test	\$2,300.00
1413314	Stenographer	\$1,500.00
1421000	Materials (Health Officer)	\$200.00

1421500	Animal Population Control	\$7,500.00
	TOTAL CODE ENFORCEMENT	\$310,610.00
	PLANNING AND ZONING #8	2023
1414130	Zoning Solicitor/Research & Opinion	\$4,000.00
1414200	General Expense	\$400.00
1414511	Planning Solicitor/Research & Opinion	\$3,000.00
1414512	Zoning Board	\$5,700.00
1414513	Planning Commission	\$1,300.00
	TOTAL PLANNING AND ZONING	\$14,400.00
	CIVIL DEFENSE #9	2023
1415200	Emergency Management	\$500.00
	TOTAL CIVIL DEFENSE	\$500.00
	PUBLIC WORKS DEPARTMENT #12	2023
1427365	Landfill Fee (yr 5 of 5)	\$350,000.00
1427366	Recycling Fee	\$50,000.00
1430122	Road Supervisor	\$68,890.00
1430140	Senior Foreman(3) Foreman (1) Laborers (11)	\$767,854.00
1430141	Part-time Laborers (Temporary) - 4	\$82,000.00
1430142	Seasonal Laborers (4)	\$15,680.00
1430143	Longevity	\$38,849.00
	Service Bonus (Road)	\$750.00
1430183	Overtime	\$50,000.00
1430231	Gas/Oil	\$45,000.00
1430245	Asphalt Purchases/Road Restoration	\$30,000.00
1430260	Salt Purchase	\$42,000.00

1433000	Road Signs and Stop Signs	\$5,000.00
1438000	Materials, Supplies	\$30,000.00
1438001	Vehicle Repair	\$45,000.00
1438002	Tires	\$12,000.00
1438005	Health Care, Vision, Dental, Life Insurance	\$379,000.00
	TOTAL PUBLIC WORKS	\$2,012,023.00
	RECREATION #13	2023
1451247	Materials, Supplies, and Maintenance	\$800.00
1452140	Playground Expense & Equipment	\$1,090.00
1452366	Water Bill - Playgrounds	\$300.00
1452372	Youth Contribution - Hanover Area Rec Fields	\$7,520.00
	TOTAL RECREATION	\$9,710.00
	DEBT SERVICES #14	2023
1472600	Tax Anticipation Note	\$900,000.00
1472604	Pension Loan	\$420,000.00
	TOTAL DEBT SERVICES	\$1,320,000.00
	MISCELLANEOUS #15	2023
1410360	Signal Power	\$3,800.00
1410371	Signal Repair	\$10,000.00
1480000	Miscellaneous	\$25,000.00
1480012	Carry Over Bills from 2021	\$60,000.00
	TOTAL MISCELLANEOUS	\$98,800.00
	INSURANCES #16	2023
1486351	General Liability	\$60,000.00
1486352	Property, Inland Marine, Equipment, Crime	\$25,000.00
1486353	Bonding Secretary/Treasurer	\$2,500.00

1486354	Workers' Compensation	\$270,000.00
1486355	Public Officials Liability	\$20,000.00
1486356	Auto Insurance	\$65,000.00
	TOTAL INSURANCES	\$442,500.00
	EMPLOYEE BENEFITS #17	2023
1487160	2023 MMO AFSCME	\$83,854.00
1487161	Social Security/Medicare	\$180,000.00
1487162	Unemployment UCOMP	\$17,000.00
1487163	Retiree Health, Dental, Vision, Life Insurance	\$163,000.00
1487164	Perfect Attendance, Health Care Opt Out, SL BuyBack & Other Employee Benefits/Wages	\$175,000.00
1487165	2023 MMO Police	\$193,394.00
1487167	Midstate Occupational (Employee Drug Testing)	\$4,000.00
	TOTAL EMPLOYEE BENEFITS	\$816,248.00

2023
\$9,003,469.00

2023 SEWER FEE ACCOUNT BUDGET

	Carry Over Sewer Funds: 750,437.37	
		2023
	REVENUE	
0132901	Fee Collection 2023	\$361,307.00
	TOTAL REVENUE	\$361,307.00
		2023
	EXPENSE	
1429372	Sanitary Sewer Compliance Officer	\$110,757.00
1429380	WVSA Outside Billing 7% of Revenue	\$30,000.00
1429390	Note Payment (payoff - 2027) <i>Penvest</i>	\$70,000.00
1429420	Maintenance & Repair Resolution	\$150,550.00
	TOTAL EXPENSE	\$361,307.00

2023 HANOVER TOWNSHIP BUDGET

GENERAL FUND	\$9,003,469.00
CAPITAL FUND	\$6,467,672.16
LIQUID FUELS	\$641,554.78
SEWER FUND	\$1,111,744.37
STORMWATER	\$254,030.32
OPIOID FUND	\$20,000.00
<i>TOTAL FUNDS</i>	<u>\$17,498,470.63</u>

2023 LIQUID FUELS	
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Carry Over (2022)	\$306,913.19
Est. 2023 Allocation	\$334,641.59
2023 Total	<u>\$641,554.78</u>

2023 CAPITAL FUNDS

Carry Over (as of Dec 2022)

2023 Total

6,467,672.16

2023 STORM WATER FUND	
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2022 Fund Balance	\$157,030.32
Estimated 2023 amount	\$97,000.00
2023 Total	\$254,030.32